

CCC Board of Elders Meeting
May 17, 2011
Agenda

6:00 - 6:30	Food and Fellowship	Boes
6:30 - 6:40	Devotions	Kiker
6:40 - 7:00	Prayer and Praise Time	All
7:00	Call to Order	
7:00 - 7:05	Approval of minutes of previous meeting	
7:05 - 7:30	<u>New Business</u>	
	Growth Group Leader Requirements	
	July 4 th Picnic	
	Volunteer Appreciation Dinner	
	Other New Business	All
7:30 - 7:45	Staff Reports (2 min. each)	Staff
7:45 - 8:00	Financial/Admin Team Report	Hoppe
8:00 - 8:15	Sr. Pastors Report	Helms
8:15 - 8:30	Break	
8:30 - 9:00	<u>Old Business</u>	
	USMC & Food Outreach Response	Beachler
	Other Old Business	All
9:00 - 9:10	Communications from the congregation	Shanklin
9:10 - 9:15	Meeting Summary for the Worship Folder	Beachler
9:15	Closing Prayer	
9:20	Adjourn Meeting	

Executive Session

Reminders:

Next Regular Meeting 6/21/11

Food & fellowship - Hoppe

Devotion - McDowell

POD 5/18-Shanklin, 5/25-Mitchell, 6/1-Beachler, 6/8-Rusch,
6/15-McDowell

Prayer Response & Scripture Reading

5/22 Boes & Shanklin (scripture)

5/29 Beachler & McDowell (scripture)

6/5 McDowell & Hoppe (scripture)

6/12 Mitchell & Beachler (scripture)

6/19 Rusch & Mitchell (scripture)

CARLSBAD COMMUNITY CHURCH
Board of Elders Minutes April 19, 2011

Present:

Elders: Jim Beachler, Eric Boes, Mark Hoppe,
Bill Hosmer, Todd Kiker, Rich McDowell,
Fred Mitchell, Ron Rusch, Chuck Shanklin

Pastors: Alvin Helms, Phil Hoyer

Directors: Sam Harrell, Saskia van Leeuwen, Arv Trostrud

Absent:

Elders:

Pastors:

Directors: Bill Nix

6:05 PM: Ron Rusch opened in prayer.

Devotion – Bill Hosmer shared from 3 John 9,10 about the characteristics of Diotrephes as an un-leader: 1) he was an un-servant, 2) un-teachable, 3) unjust, 4) un-hospitable and 5) likely had an unhappy family. Bill concluded (as we should) that he didn't want to be an un-leader.

Praise and Prayers.

Meeting called to order at 7:03 pm by Chuck Shanklin.

Minutes of March 15, 2011: A motion was passed to accept these minutes as presented.

Ministry Reports:

1. Women's Ministry – Jane Hoppe - See written report.
2. Membership Services & Personnel Committee –
No report for this period.
3. Children's Ministry – Saskia van Leeuwen - See written report.
4. Student Ministries – Sam Harrell - See written report
5. Men's Ministry – See written report.
6. Missions & Outreach Ministry – Arv Trostrud – See written report.
7. Administration Team Ministry – Mark Hoppe - See written report.
8. Senior Pastor Alvin Helms – See written report.
9. Associate Pastor Phil Hoyer – See written report
10. Business Administration Ministry – Bill Nix - See written report.
11. Financial Report - Mark Hoppe / Bill Nix - See written report.

New Business:

- 1) **Faithful Servant Award:** A worthy recipient of this award was agreed on.
- 2) **Peacemaking Team:** Eric Boes gave an update and reported training classes will be held in October 2011 in Escondido. The opportunity for CCC members not on the team to attend at their own cost will be announced.
- 3) **Ministry Reports:** Staff members gave key items from their reports (see above).
- 4) **Growth Group Leadership Training:** Todd Kiker reported that a class will be held May 15.
- 5) **Missions Budget:** A motion was passed to approve the annual budget as presented by Arv Trostrud for **\$204,648** for the 2011-2012 fiscal year.
- 6) **Worship Center Pulpit:** A discussion occurred about the possibility of replacing the current wooden pulpit with a plexiglass one to give better visibility of the worship team during worship. The pros and cons were discussed, concluding this is a controversial subject. No action was taken.
- 7) **Men's Ministry:** Bill Hosmer shared the Advance this year will be Saturday, June 11 at Green Oaks Ranch.

Old Business:

- 1) **New Outreach Ministries:** Jim Beachler gave an update of progress to date.
- 2) **Treasure Box Donations:** A motion was passed to donate up to two Treasure Boxes per month during May and June of 2011. The boxes are to be donated to worthy recipients who will pay half cost for the box (\$16) or donate one hour of volunteer help per box. The recipients are to be in one of the following three categories: 1) CCC members or regular attendees, 2) those recommended by a CCC member, or 3) members of the Armed Forces from Camp Pendleton.
- 3) **Communications from the Congregation:** These were handled by Pastor Alvin and Pastor Phil.

Chuck Shanklin closed in prayer at 9:55 pm.

Submitted in His Service,
Ron Rusch, Secretary

Senior Pastor's Report
For May 17th, 2011 Elder's Meeting

Primary Duties:

- Continue to attend fellowship & growth groups to get to know the people of CCC.
- Lead weekly staff meetings with the CCC ministry staff.
- Work with Pastor Phil in assessing our worship services.
- Coaching and leadership development of ministry staff and volunteers.
- Schedule regular periods of time for study and preparation for teaching duties here at CCC.
- I am now Skype certified! ☺

Other Activities here at CCC during April:

- Pastoral Care Ministry (Visits, hospital, counseling, etc.) 30
- Worked with Father Joe and Pastor Mario to plan some joint- services for the Easter Season
- Attended CCC fellowship group meetings.
- Attended Missions fundraiser event.
- Led a training workshop for our growth group leaders and those interested in becoming a leader with Todd Kiker.
- Met with several men interested in starting accountability groups.
- Working with Kimberly Nelson to schedule our first "bridge event" for the fall. (local outreach project)
- Hosted an area meeting for CCCC pastors from our area.
- Continued to teach the Saturday Men's Bible Study each week.
- Lots of dinner gatherings with CCC this month.

Special Projects for April:

- Spent time working on our small group strategy (biblical community in action matters)
- Working with Bill Nix on plans to improve our church website and marketing strategy.
- Beginning to cast the vision for bridge events here at CCC.
- Continue to focus my time on the things that are most important for the Senior Pastor to focus on. (a work in process!)

STAFF/ELDER REPORT

Pastor of Worship and Congregational Care

May 2011

Prepared by: Pastor Phil Hoyer

Activities: (April)

1. The Celebration Choir ministered all through the month with the orchestra playing a couple of times. I continue to assist in leading the Contemporary Team on Sunday mornings. I scheduled, coordinated, and participated in our Holy Week services. The choir sang at all the services. I preached at the Good Friday service.
2. This has been a busy month visiting several of our members in the hospital and nursing homes. My shepherding ministry includes: I made about twenty visits to the hospital/nursing homes during the month. I also made around 20 phone care calls. I officiated at two memorial services and was involved in a graveside service as well.
3. I continued to be involved in several meetings, including the Elders' meeting and staff meetings. I continue to help in keeping the Elders and staff updated on coming events. I also attended the Ambassador's luncheon. I had weekly one-on-one discipleship times with one of our members.
4. Our Men's Care ministry continues to be a blessing to those who are being visited along with our WINGS ministry for women. I attended the WINGS monthly meeting coordinating our visitation program.
5. The Prayer Teams for the church are functioning and have been used quite often this month. The Flower Team continues to minister to our shut-ins. We still need leadership in several areas of our care ministry. I have included an announcement in the WF for a few weeks to try to recruit.

Things to continue to do:

1. Recruit and shepherd those in the worship ministry, including sound and video.
2. Work on leadership within the different areas of ministry in the Congregational Care area. Encouraging people to reach out to others – show the love of Jesus.
3. Recruit leadership for different care ministries in the church.
4. Continue to repair major needs with our sound and video equipment

Elder Board Report
April 2011
Sam Harrell, Director of Student Ministries

Activities:

- Attended Staff Meetings.
- Serve as POD on Thursdays.
- Met with and mentored regularly by Pastor Alvin.
- Attended on campus meetings with students and teachers
- Met weekly with FCA & Christian Club students, advisors and local leaders.
- Attended & taught Christian Club meetings at Valley.
- Conducted 2 parent meetings.
- Held 3 one-on-one discipleship meetings with students.
- Had 3 new students attend on Wednesday nights.
- Attended 5 on campus prayer meetings for outreach purposes. 1 new student contact this month.
- Held Kosovo planning meeting and fundraising (including Garage Sale snack shop)
- Attended Gospel Coalition conference in Chicago
- Work with local leadership to prepare new FCA student discipleship process on campus at CHS.
- Attendance Averages: Sundays- 3, Weeknight HS – 12, Weeknight Jr. High – 3

Upcoming Events/Concerns & Ministry Plans:

- Take next steps for executing on 2011 Student Ministries Plan.
- Develop Student Ministry to strategically plan to attract more students.
- Planning for trip to Kosovo in July 2011.
- Planning for Hume Lake Summer Camp in June.
- Teaching “the everyday gospel” equipping series on Wednesday nights.
- Continue to prepare for and lead; Wednesday night, Story of God (Sunday morning).
- Continue to attend daily meetings with students on campus at CHS.
- Continue gospel development & training with our volunteers.

Elder Board Report
Children's Ministries for April 2011
From: Saskia van Leeuwen

Activities:

- Sunday school classes for children from infant to 6th grade and infant to 4th grade during the worship service.
- Child care was provided for all church activities and meetings needing it.
- MDO and Awana are doing well
- Oversight for the Salt & Light table and Women's ministry team.
- Julie and Carol headed up the women's simulcast and I also volunteered to help
- Kept Child Safety screening and requirements up to date

Outcome:

- Children continue to be equipped through Bible lessons and Bible memory work on Sunday mornings.
- MDO continues to minister to moms of preschool children and their children. Registration for next year continues.
- Carol and her team provide loving child care for Bible Studies and other ministries and meetings offered by CCC.
- Awana Bible Quiz held at Tri-City Church with 6 of our clubbers competing in three different books went well. They competed against other North County clubs. Our Awana missionaries, Gene & Nancy Goertzen visited club on the 6th and taught our Sparks and T&T clubs. We had 69 attend our "All Club Bowling Night" at Surf Bowl. It was a fun night for clubbers, parents and our staff.
- Attended Staff and Elder meetings and went to the Women's Simulcast. Prayed with several workers and members individually in person or on the phone. Did eulogy for Andrea Webb's grave site service.
- Reserved our spots for Summer Camp. So far we have 13 campers. Set up 6, "Wednesday Things" which includes 2 during the Coffee Breaks in July and August and a Sports Camp for this summer. I tried to get VBS as a ministry on the base this year but because we aren't set up yet, it will have to wait until next year. VBS will be here as usual. The entire summer program will be in booklet form to be distributed the first week in May.

Current Numbers:

- Sunday Morning we have 29 regular families though a couple of them are somewhat sporadic - representing 61 children. The Moore family moved away with one child and the Jeff Pool family joined us with 4 children. We currently have 44 Sunday workers.
- Worship Service average for January is 388, February 381, March 387, April 405 (w/o Easter 393)
- Sunday School hour – the average for January is 26 with 2 guests, February 32 and 5 guests, March 32 and 1 guest, April 31 and 3 guests
- Children's Worship Service hour – the average for January is 47 with 29 guests, February 47 and 23 guests, March 48 and 17 guests, April 48 and 24 guests
- Awana has 74 clubbers and 27 workers
- MDO has 82 children and 20 workers

Growth:

- We continue to let MDO & Awana families know about CCC events and reach out to them. Awana clubbers are challenged to bring guests and do so.

Carlsbad Community Church
MISSIONS & OUTREACH
Staff Report: APRIL 2011
 Director: Arv Trostrud

DIRECTOR'S ACTIVITIES:

- Pastor of the Day 3 Mondays and attended Pastoral Staff meetings
- Led Prayer & Praise 2 Wednesdays (using "Devotions and Prayers of John Wesley") and attended the Congregation Prayer meetings.
- With my wife, prepared 4 Missionary Moments for the Worship Folders.
- Coordinated the Japan Disaster Relief donations for JEMA (Japan Evangelical Mission Association).
- Attended Mission Ministry Team meeting and Board of Elders meeting.
- Led 2, one-on-one, counseling-discipling sessions with a man who attends CCC.
- Conducted 2 Black Forest Short Term Mission training meetings.

MMT PLANS:

- **Budget:** The 2011-12 Budget was approved by the Board of Elders. It included an increase of approximately 6.7% in direct monthly support to the missionaries.
- **Fund Raisers:** A successful Garage Sale allocated \$9,000 to missions.
- **Short Term Missions:** a) Kosovo youth ministry with Sam Harrell and 3 CCC youth. b) Black Forest refugee camps ministry in Germany with Arv Trostrud and 5 CCC members. MMT donated \$3000 for each team leader and committed \$200 for each of the other members. A Silent Auction and Spaghetti Dinner to be held May 13th to raise funds for the Black Forest Short Term Mission Team.

MISSIONARIES:

- **Alex & Kristi Tan:** Returning to China in Aug. Pulpit introduction: July 10th with a reception following.
- **Beth Bergen:** At Carlsbad May 25th – June 29th. May 29th Sojourners reception with pulpit intro following.
- **Ben & Erin Bergen:** At Carlsbad June 17 - July 3 Available to CCC June 19 & 26
- **Bernie & Mim Bergen:** At Carlsbad June 17 - July 4
- **Eric Zander:** Family will be in Carlsbad in July, He will preach at CCC on July 31st.with a reception.
- **Scot & Sheryl Myhr:** Family will be in So. Cal this summer for fund raising.

MISSION FINANCIALS: April 2011:

- Current cash reserve at the end of April was just under a 4 month's direct missionary monthly support level: \$ 53,518.41. The Garage Sale allocation to missions received in May adds \$9,000 for a total of \$62,518.41

Bank	Comment	Date	Amount	Total
B of A	Ending March Balance	3/31/11		\$ 57,629.04
Income	Faith Promise		\$ 14,476.00	
	Kosovo Short Term donations		\$ 2053.50	
	Black Forest Short Term donations		\$ 2,000.00	
	Designated Gifts: Missionaries		\$ 550.00	
	Total Revenues			\$ 19,079.50
Expense	Missionary Monthly Support		\$ 14,164.00	
	Short Term training materials		\$ 111.77	
	One Time gifts from Woods & Black memorials		\$ 5,250.00	
	Mossy Foot Project disbursement of donations		\$ 3,664.36	
	Total Mission Expenses			\$ 23,190.13
Change	Net change			(\$ 4,110.63)
B of A	Ending April Balance	4/30/11		\$ 53,518.41

EVANGELISM EXPLOSION:

- No firm plans to begin another training session at this time.
- One Team meeting on 1st & 3rd Tuesday evenings; making phone calls to church visitors, requesting opportunity to visit.

Administration Team Ministry Meeting
May 12, 2011

Present: Lou Furrer - Chairman, Lynn Maddox, Bill Nix (Bus. Mgr), Ken Johnson, A. J. Veitch and Mark Hoppe (Treasurer), absent: Carol Greene.

Lou opened the meeting with prayer at 1:30 PM.

A.J. Veitch recommended that the Meeting Minutes of April 14th be approved; Motion was seconded by Ken Johnson. Motion APPROVED.

Bill reviewed the April monthly financial report. Income for the month of April was \$80,611.51 and expenses were \$85,638.33 with a negative balance of \$5,026.82. Our cash available is \$131,868.94.

For the first ten months of the fiscal year 2010-2011 total income was \$837,996.49 and Total salary and expenses were: \$845,860.06 for a negative balance of \$7,863.57, which is \$13,916.01 below budget.

A.J. Veitch made a motion stating Admin. Team support for the budget as approved by the Board of Elders. Lou Furrer seconded the motion. Motion APPROVED.

Bill Nix presented a cost comparison of the existing Aetna Health Care plan and the Blue Cross Anthem Plan. The Aetna Plan increased premiums by 16.1% for 2011-2012 whereas the proposed BC Anthem Plan would result in a cost reduction from the existing rates. Benefits and co-pays of the new plan are the same or better than the existing Aetna plan.

Lynn Maddox made a motion to accept the Blue Cross Anthem Plan as the employee health care plan for the fiscal year 2011-2012 in lieu of the existing Aetna health care plan. Motion seconded by Ken Johnson. Motion APPROVED.

Ken Johnson made a motion to install an awning over the window on the West side of the Children's Building by the stairs and landing (Saska's Office) to block out the sun which makes the room hot in the afternoon. Design and configuration of the awning to be determined by Lou Furrer and Bill Nix. Cost N.T.E. \$700.00 with funds to be provided from the Tade Trust. Seconded by A.J. Veitch. Motion APPROVED.

The capital expenditure priority list will be reviewed and updated at the June meeting.

The next meeting will be June 16th at 1:30 PM.

A.J. Veitch closed the meeting with prayer at 3:15 PM.

Respectfully submitted,
Mark Hoppe, Treasurer

ELDER BOARD REPORT
May 2011
Bill Nix, Director of Business Administration
April Activities

Continue to support, provide oversight and consult with Jessica Jones and Mark Smith for the activities in their departments, with the exception of being off for 2 weeks in April due to surgery.

FINANCIAL

- Prepared monthly financial reports for General Ministry, Restricted funds, Missions, and Women's and Men's Ministries.
- Approved invoices, reviewed accounts for accuracy, reconciled bank balances and provided reports for offerings and benevolence.
- Prepared all necessary schedules for the Property Use Report for the County Tax Assessor.
- Filed the annual Religious Exemption form with the County Tax Assessor.
- Completed the 2011-2012 Budget and presented to the Admin team and Board of Elders for approval.

PLANT OPERATIONS (work accomplished by maintenance staff, outside contractors and volunteers.

- Major leak from the AC unit above the men's restroom in the worship center was repaired.
- Leaking hot water heater in the men's worship center locker room was replaced.
- We were tagged with graffiti on the east on the west wall in the handicapped parking lot. Wall was repainted the following week.
- The fire lane adjacent to the handicapped parking lot was revised and painted.

Meetings

- Admin team, Staff, Elders