

CCC Board of Elders Meeting
June 21, 2011
Agenda

6:00 - 6:30	Food and Fellowship	Hoppe
6:30 - 6:40	Devotions	McDowell
6:40 - 7:00	Prayer and Praise Time	All
7:00	Call to Order	
7:00 - 7:05	Approval of minutes of previous meeting	
7:05 - 7:30	<u>New Business</u>	
	Other New Business	All
7:30 - 7:45	Staff Reports (2 min. each)	Staff
7:45 - 8:00	Financial/Admin Team Report	Hoppe
8:00 - 8:15	Sr. Pastors Report	Helms
8:15 - 8:30	Break	
8:30 - 9:00	<u>Old Business</u>	
	USMC & Food Outreach Response	Beachler
	Other Old Business	All
9:00 - 9:10	Communications from the congregation	Shanklin
9:10 - 9:15	Meeting Summary for the Worship Folder	Beachler
9:15	Closing Prayer	
9:20	Adjourn Meeting	

Executive Session

Reminders:

Next Regular Meeting 7/19/11
Food & fellowship - Kiker
Devotion - Mitchell

POD 6/22 - Shanklin, 6/29 - Hosmer, 7/6 - Mitchell, 7/13 - Beachler

Prayer Response & Scripture Reading

6/26 Shanklin & Hosmer (scripture)
7/3 Beachler & Boes (scripture)
7/10 Mitchell & Kiker (scripture)
7/17 Hosmer & Hoppe (scripture)

CARLSBAD COMMUNITY CHURCH
Board of Elders Minutes May 17, 2011

Present:

Elders: Jim Beachler, Eric Boes,
Bill Hosmer, Todd Kiker,
Fred Mitchell, Ron Rusch, Chuck Shanklin

Pastors: Alvin Helms, Phil Hoyer

Directors: Sam Harrell, Saskia van Leeuwen,
Bill Nix, Arv Trostrud

Absent:

Elders: Mark Hoppe, Rich McDowell

Pastors:

Directors:

6:05 PM: Eric Boes opened in prayer.

Devotion – Todd Kiker shared about church leadership. He contrasted the leadership style of the world to the church. He shared from Luke 22: 24-30 where Jesus shared the importance of a Christian leader being a servant.

Praise and Prayers.

Meeting called to order at 7:18 pm by Chuck Shanklin.

Minutes of April 19, 2011: A motion was passed to accept these minutes as presented.

Ministry Reports:

1. Women's Ministry – Jane Hoppe - See written report.
2. Membership Services & Personnel Committee –
No report for this period.
3. Children's Ministry – Saskia van Leeuwen - See written report.
4. Student Ministries – Sam Harrell - See written report
5. Men's Ministry – See written report.
6. Missions & Outreach Ministry – Arv Trostrud – See written report.
7. Administration Team Ministry – Mark Hoppe - See written report.
8. Senior Pastor Alvin Helms – See written report.
9. Associate Pastor Phil Hoyer – See written report
10. Business Administration Ministry – Bill Nix - See written report.
11. Financial Report - Mark Hoppe / Bill Nix - See written report.

New Business:

- 1) **Nominating Committee for New Elders:** A motion was passed to approve the following members for this committee: Jim Beachler, Jerry Colling, Bill Hosmer, June Lowe, Evelyn McElroy and Fred Mitchell.
- 2) **Growth Group Leaders:** A discussion occurred on what should be the appropriate requirements for a growth group leader. The consensus was that a growth group leader should be a member of CCC.
- 3) **July 4th Picnic:** After discussion it was decided to not have the picnic this year.
- 4) **Volunteer Appreciation Dinner:** This was scheduled for this Fall, likely Sept. 30.
- 5) **Ministry Reports:** Staff members gave key items from their reports (see above).
- 6) **Garage Sale Results:** Arv reported \$9,000 was raised from the garage sale this year for missions. It was approved for Arv to be off work in August.
- 7) **Funds Transfer:** Due to savings made by changing health care providers, a motion was approved to transfer \$8,000 in the budget from Health Care Cost to the Capitol Expenditure Fund. The new health care provider will allow the same doctors be used and not eliminate anybody's coverage due to pre-existing conditions. The benefits are better.

Old Business:

- 1) **New Outreach Ministries:** Jim Beachler gave an update of progress to date. He shared the desire of the Treasure Box food ministry team to develop a confidential list of those to receive free food boxes. The board agreed the food ministry team should have flexibility in determining who should receive the boxes and the frequency. He also reported that Ben White has volunteered to coordinate the new military ministry to Marines and their families at Camp Pendleton. A meeting will be held soon to organize and decide on an outreach opportunity in July.
- 2) **Growth Group Leadership Training:** Todd Kiker reported on a successful training meeting with 30 in attendance. He also provided handouts of info to be posted on the CCC website concerning small groups.
- 3) **Communications from the Congregation:** Pastor Alvin reported he had received good feedback.

Pastor Phil closed in prayer at 9:20 pm.

Submitted in His Service,
Ron Rusch, Secretary

Senior Pastor's Report for May 2011

Primary Duties:

- Continue to coach and lead the staff here at CCC
- Continue to evaluate all the ministries here at CCC
- Continue to schedule regular times of study and prep time for sermons and bible studies here at CCC
- Spend time with Pastor Phil assessing our worship services
- Lead weekly staff meetings with the CCC staff
- Continue to visit and get to know more of the people here at CCC
- I now own a home in Oceanside!

Other Activities during May 2011

- Pastoral Care Ministry (visits, hospital, counseling, etc.) 36
- Met with leaders of several emerging ministries here at CCC to discuss progress and coach leaders (Treasure Box, Ministry to Military families, Growth Groups, Bridge Events Ministry team, Core Accountability Groups)
- Worked with Bill Nix on a plan to improve our website
- Spent a lot of time with Sam to help with his plans of a new CCCC church plant in North County

- Met with the Student Ministries Team to assure them of our support of the new church plant and to discuss the future of the Student Ministry activities for the next 6 months
- Hosted an area CCCC pastors gathering here at CCC which included a Skype call to our conference minister
- Met with several of our missionaries who were in our area in May: Todd Hedgepeth, Mary Lou Tiner
- Attended the Awana Awards Ceremony and invited non-attending parents to CCC
- I was asked to lead one of the prayers at The National Day of Prayer Event at the Carlsbad City Hall
- Taught the Men's Bible Study each Saturday

Special Projects for May:

- Discussions with our CCCC officials on restarting the assessment process here at CCC
- Vision of church planting movement
- Vision for the future of Student Ministries here at CCC
- Continue to promote the vision that we agreed to pursue at our 2011 elder's retreat

STAFF/ELDER REPORT

Pastor of Worship and Congregational Care

June 2011

Prepared by: Pastor Phil Hoyer

Activities: (May)

1. The Celebration Choir ministered all through the month with the orchestra playing a couple of times. I continue to assist in leading the Contemporary Team on Sunday mornings. I attended a picnic for the tenors of our choir.
2. This has been a busy month visiting several of our members in the hospital and nursing homes. My shepherding ministry includes: I made about ten visits to the hospital/nursing homes during the month. I also made around 15 phone care calls. I officiated at two memorial services.
3. I continued to be involved in several meetings, including the Elders' meeting and staff meetings. I attended the Ambassador's luncheon. I had weekly one-on-one discipleship times with one of our members. I participated in the Congregational meeting.
4. Our Men's Care ministry continues to be a blessing to those who are being visited along with our WINGS ministry for women. JoAnn Brandon has agreed to serve as our coordinator for WINGS.
5. The Prayer Teams for the church are functioning and have been used quite often this month. We still need leadership in several areas of our care ministry. I have included an announcement in the WF for a few weeks to try to recruit. We still need someone to lead our GriefShare group and coordinate our Servant's Heart ministry.

Things to continue to do:

1. Recruit and shepherd those in the worship ministry, including sound and video.
2. Work on leadership within the different areas of ministry in the Congregational Care area. Encouraging people to reach out to others – show the love of Jesus.
3. Recruit leadership for different care ministries in the church.
4. Continue to repair major needs with our sound system

Elder Board Report
May 2011
Sam Harrell, Director of Student Ministries

Activities:

- Attended Staff Meetings.
- Serve as POD on Thursdays.
- Met with and mentored regularly by Pastor Alvin.
- Attended on campus meetings with students and teachers
- Met weekly with FCA & Christian Club students, advisors and local leaders.
- Conducted 3 parent meetings.
- Held 2 one-on-one discipleship meetings with students.
- Had 2 new students attend on Wednesday nights.
- Began planning for Junior High Sunday school class
- Held Kosovo planning meetings and fundraising
- Met with Pastor Alvin & Pastor Phil & 4C's leaders for church planting leadership & planning
- Attendance Averages: Sundays- 3, Weeknight HS – 10, Weeknight Jr. High – 3

Upcoming Events/Concerns & Ministry Plans:

- Working with existing Student Ministry leaders for leadership transition
- Planning for trip to Kosovo in July 2011.
- Planning for Hume Lake Summer Camp in June.
- Teaching “the everyday gospel” equipping series on Wednesday nights.
- Continue to prepare for and lead; Wednesday night, Story of God (Sunday morning).
- Continue gospel development & training with our volunteers
- Working on initial church planting efforts with CCC and 4C leadership

Elder Board Report
Children's Ministries for May 2011
From: Saskia van Leeuwen

Activities:

- Sunday school classes for children from infant to 6th grade and infant to 4th grade during the worship service.
- Child care was provided for all church activities and meetings needing it.
- MDO and Awana ended for the school year
- Over sight for the Salt & Light table and Women's ministry team.
- Kept Child Safety screening and requirements up to date

Outcome:

- Children continue to be equipped through Bible lessons and Bible memory work on Sunday mornings.
- MDO continued to minister to moms of preschool children and their children. Registration for next year continues and the MDO last day and graduation took place the 27th.
- Carol and her team provide loving child care for Bible Studies and other ministries and meetings offered by CCC.
- Awana finished out the year with T&T boys boat races, a slumber party for the T&T girls, Store and Auction night and our Award Ceremony. Pastor Alvin and Chuck Shanklin participated in the Award Ceremony to represent CCC leadership. T&T and Trek clubbers who finished a book are invited to an evening at Boomers on June 3, as a celebration. We have planned fun Wednesdays for our Trek clubbers for the summer months until Awana starts again.
- Attended Staff and Elder meetings, Ambassadors and Andrea's memorial service. Met with junior high staff to plan out the summer. Met with VBS teachers and craft leaders. Called and sent cards to a number of members, prayed with some.
- Summer brochures went out to Sunday and Awana children with the entire summers events for children 6th grade and younger. The program is on the web. I have received a number of calls from non-CCC parents about our program. VBS workers have been recruited.

Current Numbers:

- Sunday Morning we have 28 regular families though a couple of them are somewhat sporadic - representing 59 children (some have junior or senior high children but they are not in this count. We are down 3 children and two families from last month. The Engleman family left Sundays and MDO as it is too far for them to drive from Del Mar with the price of gas being so high. The Webb family went from a family to a couple. The Yerton family returned with 2 junior high children and one elementary. We currently have 44 Sunday workers.
- Worship Service average for January is 388, February 381, March 387, April 405 (w/o Easter 393), May 391
- Sunday School hour – the average for January is 26 with 2 guests, February 32 and 5 guests, March 32 and 1 guest, April 31 and 3 guests, May 30 and 3 guests
- Children's Worship Service hour – the average for January is 47 with 29 guests, February 47 and 23 guests, March 48 and 17 guests , April 48 and 24 guests, May 43 and 18 guests

- Awana has 74 clubbers and 27 workers
- MDO has 82 children and 20 workers

Growth:

- We continue to let MDO & Awana families know about CCC events and reach out to them. Awana clubbers are challenged to bring guests and have done so. Hopefully the summer programs will bring in some new families.

Women's Ministries Team Report – June 2011

For the Elder Board

Prepared by Jane Hoppe, Member of Women's Ministry Team

- **CCC Women's Ministry Team**, women@3c.org, is as follows:
Brenda Nelson - (760) 439-7517, lysias2@gmail.com
Coordinator of Women's Bible Studies
Carol Greene - (760) 729-3226, bacgreene@yahoo.com
Coordinator of storage (closets)
Debbie Hill – (760) 729-9311, djhill5@sbcglobal.net
Co-coordinator for the Women's Retreat
Jane Hoppe – (760) 753-7447, jane@hoppe.net
Coordinator for the Christmas Brunch
Janelle Statzer – (760) 434-1937, dstatzer@roadrunner.com
Co-coordinator for Women's Retreat; Food Coordinator for Christmas Brunch
Joyce Smith – (760) 729-2779, joycehubie@roadrunner.com
Coordinator for Women's Circles,
Kimberly Nelson – (760) 268-0025, knelsonca@hotmail.com
Coordinator for Summer Coffees

Activities/announcements May 2011:

- **Brenda Nelson** continues to work out of the Women's Ministry office, answering e-mails and telephone messages. Our e-mail address is women@3c.org.
- **Ron Rusch** is the **Women's Ministry Elder**, for the year 2011.
- **Wings and GEMS** meet on a monthly basis year round. **Dorcas Circle** meets twice a month to work on their Heavenly Handicrafts.
- **All other Circles** – meet monthly, with a summer break in July/August.
- **Women's Bible Studies - Winter/Spring 2011:** these studies concluded the end of May or will conclude the first week in June.
- **May 10 – the Women's Ministry monthly meeting** was held at 1PM in the Women's Ministry office. Kimberly Nelson shared her plans and needs for our two Summer Coffees. Julie Sammons and Carol Wilson presented a detailed evaluation of the April 1-2 Priscilla Shirer simulcast and shared plans for the upcoming Beth Moore simulcast in September. As of our meeting, 52 women have registered/paid for that event. Brenda shared information regarding Women's Ministry's financial standing. Our ministry has received a gift of \$2000 from the 2011 Garage Sale proceeds, and our income and expense monies will be totally contained in a Women's Ministry's Restricted Account as of July 1, 2011. It is our ministry's goal to operate as a self-funded ministry.
- The **Women's Ministry Team** is working on a **brochure** to explain and invite CCC women to form their own **core accountability groups**. It will be available at the **Core Accountability Group meeting** and Women's Ministry Cart in June.
- A **Women's Ministry Spring 2011 brochure**, designed by Chris Harrell, is now available at the Women's Ministry Cart.

Future planning/events:

- **June 7** – the **Women’s Ministry monthly meeting** will be held at 1PM in the Women’s Ministry office. A new **Summer 2011 Women’s Ministry brochure** will be reviewed, approved and made ready for distribution.
- **June 8** – the first web-cast for the Beth Moore, September 10 simulcast, will be televised. Julie Sammons and her committee will be viewing the archived presentation of that simulcast and meeting to begin event planning later in June.
- **June 19** – a pulpit announcement will be made to invite our women to a **Core Accountability Group** meeting held the following evening.
- **June 20** – an **Information Meeting** will be held in Room 201 at 6:30PM to introduce/explain the concept of **Core Accountability Groups** to the women of the church. There will be an opportunity for questions and to seek others who might want to form such a group. A sign-up sheet will be made available.
- **June 26** – the sign-up sheet for Core Accountability Groups will be available at the Women’s Ministry Cart, for those who want to add their name to the list and/or seek others (on the list), who are interested in forming a group. This list will be made available each Sunday on the Women’s Cart.
- **July 6 and 7** – two summer **Bible Studies** will begin: a study of the **Book of James** will be led on Wednesdays at 1PM by Chris Jones in Room 201 and a study of the **Book of Titus** on Thursdays at 10AM by Brenda Nelson in Room 5.
- **July 13** – our **first Summer Coffee** morning, will feature **Helen Magni Nitscke**, sharing how we women are “**Fashioned in God’s Image.**”
- **August 10** – the **second Summer Coffee**, entitled “**Crafting Your Personal Testimony,**” will be presented by our own JoAnn Brandon.
- **September 10**, all day Saturday – **Beth Moore’s Living Proof Live Simulcast: Because You Are Living Proof of God’s Love.** Tickets are available through our CCC web-site or contact Carol Wilson.
- **December 3** – **Saturday morning, CCC’s annual Christmas Brunch** will be held in the Worship Center. Carol Riser is our speaker (CCC Christmas Brunch 2007), and her daughter Melanie Bernard (CCC Pine Valley Retreat speaker, 2010), will provide Christmas music for us.

MEN'S MINISTRY REPORT JUNE 2011

The "No student left behind" project has \$936 for High School Scholarships to Hume Lake Camp in July.

There was a review of our May 14th breakfast—food excellent.

The Awana program is off for the summer. There is a summer program for Jr. High School. Last week 10 on Wednesday night and 4 in Sunday School.

We will begin planning the January BBQ in August.

Men's ministry has \$2800 in its' restricted Account (2000 from Garage Sale)

The Advance on June 11 was the main topic of the meeting and we expect to have a good turn out including 8 men from Point Man Ministries.

Speaker honorarium \$440 to Greg Izor.

Advance Report:

The June 11th Advance at Green Oak Ranch was excellent. The Room was adequate for our purposes. Pastor Phil led us in appropriate worship music and recruited men from CCC to sing in the Worship service on the 12th.

Greg Izor and his son David Izor were well prepared and Biblically Accurate. They had prepared good questions for the discussion groups. Their presentation and message were excellent!

We had 7 men from Point Man Ministries join us.

Carlsbad Community Church
MISSIONS & OUTREACH
Staff Report: MAY 2011
 Director: Arv Trostrud

DIRECTOR'S ACTIVITIES:

- Pastor of the Day 4 Mondays and attended Tuesday Pastoral Staff meetings
- Led Prayer & Praise 4 Wednesdays (using "Devotions and Prayers of John Wesley") and attended the Congregation Prayer meeting.
- With my wife, prepared 4 Missionary Moments for the Worship Folders.
- Attended Mission Ministry Team meeting and Board of Elders meeting.
- Led 3, one-on-one, counseling-discipling sessions with a man who attends CCC.
- Conducted 3 Black Forest Short Term Mission training meetings.

MMT PLANS:

- **Short Term Missions:** a) Kosovo youth ministry with Sam Harrell and 3 CCC youth. b) Black Forest refugee camps ministry in Germany with Arv Trostrud and 5 CCC members. Both efforts fully funded.
- **New Members:** Cliff Chanco, Glenn Vague and Colleen Matsubara have joined the MMT. Bill Stalder, Martha Eaton and Laura Palamar are completing their 3 year tour.
- **CCC Church Plant:** Sam Harrell has been asked to submit his application for support from the MMT. .

MISSIONARIES:

- **Mary Lou Tiner:** Met with Pastor Alvin on May 19th.
- **Alex & Kristi Tan:** Returning to China in Aug. Pulpit introduction: July 10th.
- **Beth Bergen:** At Carlsbad May 25th – June 29th. .
- **Ben & Erin Bergen:** At Carlsbad meeting with Pastor Alvin June 20th
- **Bernie & Mim Bergen:** At Carlsbad Meeting with Pastor Alvin June 20th
- **Eric Zander:** Family will be in Carlsbad in July, He will preach at CCC on July 31st.with a reception.
- **Scot & Sheryl Myhr:** Family will be in So. Cal this summer for fund raising.

MISSION FINANCIALS: May 2011:

- Current cash reserve at the end of May was at \$ 69,076.09 which includes the Kosovo and Black Forest funds to be issued the 1st of July to the teams.

Bank	Comment	Date	Amount	Total
B of A	Ending April Balance	4/30/11		\$ 53,518.41
Income	Faith Promise		\$ 16,030.00	
	Garage Sale		\$ 9,000.00	
	Kosovo Short Term donations		\$ 2,263.33	
	Black Forest Short Term donations		\$ 2,570.00	
	Mossy Foot Donation		\$ 52.25	
	Designated Gifts: Missionaries		\$ 320.00	
	Total Revenues			\$ 30,235.58
Expense	Missionary Monthly Support		\$ 14,164.00	
	30 Days Prayer Guides for the month of Ramadan		\$ 513.00	
	Total Mission Expenses			\$ 14,677.00
Change	Net change			\$ 15,557.68
B of A	Ending May Balance	5/31/11		\$ 69,006.09

EVANGELISM EXPLOSION:

- No firm plans to begin another training session at this time.
- One Team meeting on 1st & 3rd Tuesday evenings; making phone calls to church visitors, requesting opportunity to visit.

Date: June 16, 2011

Subject: Administration Team Ministry Meeting

Present: Lou Furrer - Chairman, Lynn Maddox, Bill Nix (Bus. Mgr), Ken Johnson, A. J. Veitch, Carol Greene and Mark Hoppe (Treasurer),

Lou opened the meeting with prayer at 1:30 PM.

Lynn Maddox recommended that the Meeting Minutes of May 12th be approved; Motion was seconded by A.J. Veitch. Motion APPROVED.

Bill reviewed the May monthly financial report. Income for the month of May was \$116,764.20 and expenses were \$88,256.65 with a positive balance of \$28,507.55. Our cash available is \$160,480.97.

For the first eleven months of the fiscal year 2010-2011 total income was \$954,760.69 and total salary and expenses were: \$934,116.71 for a positive balance of \$21,107.28, which is \$17,656.94 over budget.

A.J. Veitch made a motion to approve the transfer of \$2,000.00 from the general ministry account to the Women's ministry restricted account. The funds transferred were income the Women's ministry received from the simul-cast. Seconded by Carol Greene. Motion APPROVED.

Bill Nix presented a proposal for improving our Web site submitted by Dog and Rooster, Inc.. The proposal provides four phases of development with individual pricing for each stage of development.

Web Development proposal cost breakdown:

Phase 1: Web Development \$4,000.00

Phase 2: Admin. Content Management System \$1,500.00

Phase 3: Develop Newsletter system \$1,800.00

Phase 4: Develop iphone informational pages \$2,500.00

A.J. Vietch made a motion that we accept the Dog and Rooster proposal for the first two phases at a cost of \$5,500.00 with the understanding Bill Nix would solicit a review by Todd Kiker and Eric Boes. Phases 3 and 4 can be added at a later date, if determined to be beneficial. Motion seconded by Lynn Maddox. Motion APPROVED.

Elder approval needed to proceed. Funds budgeted in the 2011-2012 church budget.

Bill Nix presented a proposal by TMP Mechanical to replace hoses and associated hardware on the remaining 14 A/C units in the Worship Center for a cost of \$9,750.00. A rubber hose on one A.C unit failed above the kitchen in May, resulting in flooding and need for emergency repair. The hoses on all of the remaining A/C units are the original hoses and are 20 years old.

To avoid future failures and potential damage due to flooding a motion was made by Ken Johnson to replace the hoses and associated hardware on the remaining 14 A/C units at a cost of \$9,750.00. Seconded by Lynn Maddox. Motion APPROVED.

Elder approval needed to proceed. Funds available in the Capital Expenditure Fund.

The capital expenditure list was reviewed. The following items are in the process of being accomplished:

- Installing carpet tile in the Worship Center lobby and Dyer room and carpet the balcony stairs.
- Replace weather stripping on Worship Center doors
- Replace two computers in the Office for staff members
- Repaired the video sound system in the Worship Center,
- Installing an awning over the window on the West side of the Children's Building by the stairs and landing (Saska's Office).

The following items are designated for completion as soon as bids are obtained and reviewed;

- Replace / Upgrade the Office telephone system
- Prayer room renovation and new furnishings
- Roof flashing and painting of the cross for the Sanctuary
- Painting of the banisters, stair railing and metal work on the South side of the Worship Center
- Replace the gutters and downspouts on the East side of the Worship Center

Internal Financial Audit. A.J. Veitch will lead this effort. Bill Nix is writing audit procedures that will be used for performing the audit of the church finances. A.J. will schedule a meeting for late July to begin the audit process. Audit team members are: A.J. Veitch, Mark Hoppe (Treasurer), Lynn Maddox and Michael Nelson.

Bill Nix distributed a Contact List for After Hours Emergency use. The list is also posted in the W/C and Office by the Defibrillator units.

The next meeting will be July 14th at 1:30 PM.

Carol Greene closed the meeting with prayer at 3:37 PM.

Respectfully submitted,
Mark Hoppe, Treasurer

ELDER BOARD REPORT
June 2011
Bill Nix, Director of Business Administration
May Activities

Continue to support, provide oversight and consult with Jessica Jones and Mark Smith for the activities in their departments.

FINANCIAL

- Prepared monthly financial reports for General Ministry, Restricted funds, Missions, and Women's and Men's Ministries.
- Approved invoices, reviewed accounts for accuracy, reconciled bank balances and provided reports for offerings and benevolence.
- Prepared Budget handout for Congregation.
- Prepared Budget power point presentation for Congregational Meeting.
- Started Audit manual for internal audit committee.
- Assisted Grace Anglican in filing property tax exemptions.

PLANT OPERATIONS (work accomplished by maintenance staff, outside contractors and volunteers.)

- Replacement of high pressure hoses in A/C unit in W/C. Received bid to replace all rubber hoses with braided steel hoses for all individual compressors in the W/C.
- Painted pedestrian ramps leading to underground parking.
- Received 3 bids to replace carpet in W/C lobby, stairs and Dyer room.

Other

- Replaced employee health insurance plan with no increase in cost and improved benefits.
- Compared our website content with other major churches in our area. Will review analysis with Publicity/Advertising committee.

Facility Rentals

- Coastal Cities Jazz Band
- Museum of making music
- Tri-City Christian school graduation.

Meetings

- Staff, Elders, Admin team, Congregational information meeting for budget, Congregationall general meeting.